



Hampshire Golf – Assistant Manager

Hampshire Golf is looking to expand their team with a new position of Assistant Manager.

This position offers a unique opportunity within the County, to be part of a growing management team, with the main objectives being (but not limited to):

- Providing the best opportunities for elite golfers in Hampshire,
- Development of golf for all ages and abilities,
- Assisting affiliated Hampshire, Isle of Wight & Channel Islands Golf Clubs,
- Successful running and promotion of tournaments and events.

Candidates should demonstrate the following qualities:

- Good IT skills including the use of Microsoft Office Word, Outlook, Access, Excel & PowerPoint. An understanding of the Intelligent Golf Software & Website would be an advantage.
- Have an excellent understanding of Golf.
- An outgoing personality capable of motivation but with strong and effective communication skills at all levels.....and a sense of humour!
- Good organisational and administrative skills.
- An excellent knowledge of social media and how it can be used for the benefit of Hampshire Golf. This is an essential part of this role.
- Understand the variable demands of the position and have a willingness to work flexible hours, including some weekends.

A full Job Description will be made available to all applicants who meet the role criteria.

Potential for including the GCMA Diploma qualification (or similar) in the package.

Job Type: Permanent Full Time. Competitive salary and package will be provided commensurate with experience.

Main place of Work: The County Office at Hockley Golf Club, although the role will require flexibility to travel for events, club support etc.

Application Process:

All interested parties should make an initial application by email addressed to Richard Arnold - County Secretary, with an attached covering letter highlighting their experience, suitability and motivation for this position, together with a current CV to: secretary@hampshiregolf.co.uk
Subject 'Assistant Manager Position'

Closing date for applications is 31st August 2022.